



## Who's Who at Wesleyan: A Quick Reference Contact List for New Employees

Contact Area	Contact Person	Contact Email	Phone Ext.	Alternative Ways to Contact/ Additional Resources
<b>HUMAN RESOURCES</b>				
Interim Head of Human Resources	Andrew Tanaka	<a href="mailto:atanaka@wesleyan.edu">atanaka@wesleyan.edu</a>	X2100	
ADA & Accommodations	Denise White-Patterson	<a href="mailto:benefits@wesleyan.edu">benefits@wesleyan.edu</a>	X2100	
Dependent Tuition Reimbursement	Donna Brewer	<a href="mailto:benefits@wesleyan.edu">benefits@wesleyan.edu</a>	x2100	
Employee Tuition Reimbursement	Denise White-Patterson	<a href="mailto:benefits@wesleyan.edu">benefits@wesleyan.edu</a>	x2100	
Employee Relations	Philip Murray	<a href="mailto:pmurray@wesleyan.edu">pmurray@wesleyan.edu</a>	x2060	
HSA & FSA Plans	Denise White-Patterson	<a href="mailto:benefits@wesleyan.edu">benefits@wesleyan.edu</a>	x2100	
Leaves/Medical Accommodations	Denise White-Patterson	<a href="mailto:Benefits@wesleyan.edu">Benefits@wesleyan.edu</a>	x2100	
Medical & Dental Benefits	Benefits Team	<a href="mailto:benefits@wesleyan.edu">benefits@wesleyan.edu</a>	x2100	<a href="https://www.wesleyan.edu/hr/staff/benefits/Enroll.html">https://www.wesleyan.edu/hr/staff/benefits/Enroll.html</a>
Mortgage Program	Donna Brewer	<a href="mailto:benefits@wesleyan.edu">benefits@wesleyan.edu</a>	x2100	<a href="https://www.wesleyan.edu/finance/housing/mortgage.html">https://www.wesleyan.edu/finance/housing/mortgage.html</a>
Professional Development	Lauren Stumpf	<a href="mailto:lstumpf@wesleyan.edu">lstumpf@wesleyan.edu</a>	x2229	<a href="#">Success at Wes</a>
Relocation Program	Lauren Stumpf	<a href="mailto:lstumpf@wesleyan.edu">lstumpf@wesleyan.edu</a>	x2229	<a href="https://www.wesleyan.edu/hr/staff/benefits/staffrelocate.htm">https://www.wesleyan.edu/hr/staff/benefits/staffrelocate.htm</a>
Report an Injury/Workers Compensation	Denise White Patterson	<a href="mailto:safety@wesleyan.edu">safety@wesleyan.edu</a>	X4889	
Retirement Savings Plans	Denise White-Patterson	<a href="mailto:benefits@wesleyan.edu">benefits@wesleyan.edu</a>	X2100	<a href="https://www.wesleyan.edu/hr/staff/retirement/index.html">https://www.wesleyan.edu/hr/staff/retirement/index.html</a>
Talent Acquisition/Hiring	Anjali Tamhankar	<a href="mailto:atamhankar@wesleyan.edu">atamhankar@wesleyan.edu</a>	x2676	
Union Contracts and Grievances	Philip Murray	<a href="mailto:pmurray@wesleyan.edu">pmurray@wesleyan.edu</a>	x2060	
Wellness Programs	Denise White-Patterson Scott Bushey	<a href="mailto:wellness@wesleyan.edu">wellness@wesleyan.edu</a>	x4889	WesPortal/My Information/Wellness Points
<b>COVID RESOURCES</b>				
COVID Safety				WesPortal/COVID-19 Resources
<b>FINANCE</b>				
Accounts Payable	Tamara Harley	<a href="mailto:aphelp@wesleyan.edu">aphelp@wesleyan.edu</a>	x2843	
Budgeting	Sun Chyung	<a href="mailto:Financialplanning@wesleyan.edu">Financialplanning@wesleyan.edu</a>	x2249	<a href="https://www.wesleyan.edu/finance/budgetplanning/index.html">https://www.wesleyan.edu/finance/budgetplanning/index.html</a>
Payroll Office	Tamara Sanders	<a href="mailto:payrollhelp@wesleyan.edu">payrollhelp@wesleyan.edu</a>	x2670	<a href="https://www.wesleyan.edu/payroll/">https://www.wesleyan.edu/payroll/</a> WesPortal/Finance/Request a Payroll Payment
Employment Verifications	Payroll Department	<a href="mailto:payrollvoe@wesleyan.edu">payrollvoe@wesleyan.edu</a>		
P-Card	Crystal Flores	<a href="mailto:aphelp@wesleyan.edu">aphelp@wesleyan.edu</a>	x2842	<a href="https://www.wesleyan.edu/finance/pcard/index.html">https://www.wesleyan.edu/finance/pcard/index.html</a>
Purchasing & Vendor Contacts	Olga Bookas	<a href="mailto:obookas@wesleyan.edu">obookas@wesleyan.edu</a>	x2122	<a href="https://www.wesleyan.edu/finance/purchasing/index.html">https://www.wesleyan.edu/finance/purchasing/index.html</a>

<i>Area</i>	Contact Person	Contact Email	Phone Ext.	Alternative Ways to Contact/ Additional Resources
<b>IT SUPPORT</b>				
Computer Issues/Desktop Support	Desktop Support Specialists		x4000	WesPortal/ITS Help/Report an Issue
Phone Support	Rosalie Smith	<a href="mailto:rsmith03@wesleyan.edu">rsmith03@wesleyan.edu</a>	x3399	WesPortal/ITS Help/Report an Issue
<b>COMMUNICATIONS</b>				
Campus Communications/SalesForce	Imelda Mongillo/Melissa Datre	<a href="mailto:ucomm@wesleyan.edu">ucomm@wesleyan.edu</a>	x3600	<a href="http://wesleyan.edu/communications/styleguide/Index.html">wesleyan.edu/communications/styleguide/Index.html</a>
Cascade/Website Maintenance	Communications			<a href="#">UC Request Form</a>
Printing Services	Jen Platt	<a href="mailto:printing@wesleyan.edu">printing@wesleyan.edu</a>	x4000	<a href="https://www.wesleyan.edu/its/services/printing/shop-new.html">https://www.wesleyan.edu/its/services/printing/shop-new.html</a>
<b>FACILITIES/MAINTENANCE/BUILDINGS</b>				
Facilities Maintenance/Repairs	Physical Plant		x3400	WesPortal/WesFix
Furniture/Ergonomics Assessment	Brandi Hood	<a href="mailto:ergonomics@wesleyan.edu">ergonomics@wesleyan.edu</a>	x3759	
Keys	Physical Plant			Wesportal/Facilities/Key Request Form
<b>EVENTS</b>				
Catering	John Kehoe, Bon Appetit	<a href="mailto:jkehoe@wesleyan.edu">jkehoe@wesleyan.edu</a>	x3504	
Reserve Meeting Space/Conference Rooms	Heather Fox	<a href="mailto:events@wesleyan.edu">events@wesleyan.edu</a>	x2280	WesPortal/Event Scheduling and Calendaring
<b>SAFETY</b>				
Environmental Services	Bill Nelligan	<a href="mailto:wnelligan@wesleyan.edu">wnelligan@wesleyan.edu</a>	X2338	<a href="https://www.wesleyan.edu/ehs/index.html">https://www.wesleyan.edu/ehs/index.html</a>
Parking Pass	Public Safety	<a href="mailto:safety@wesleyan.edu">safety@wesleyan.edu</a>	x2345	WesPortal/Facilities/Parking Form Request
Public Safety General		<a href="mailto:safety@wesleyan.edu">safety@wesleyan.edu</a>	x2345	<a href="https://www.wesleyan.edu/publicsafety/">https://www.wesleyan.edu/publicsafety/</a>
Public safety Emergency			x3333	
<b>WES CARD OFFICE</b>				
WesID Card	Cathy-Lee Rizza	<a href="mailto:wescard@wesleyan.edu">wescard@wesleyan.edu</a>	x5300	WesPortal/Community/WesCard Request
<b>OTHER KEY RESOUCRES</b>				
Office of the President		<a href="mailto:presoffice@wesleyan.edu">presoffice@wesleyan.edu</a>	X3500	<a href="https://www.wesleyan.edu/president/index.html">https://www.wesleyan.edu/president/index.html</a>
Cabinet				<a href="https://www.wesleyan.edu/president/cabinet.html">https://www.wesleyan.edu/president/cabinet.html</a>
Equity & Inclusion	Debbie Colucci/April Ruiz	<a href="mailto:dcolucci@wesleyan.edu">dcolucci@wesleyan.edu</a> or <a href="mailto:aruiz@wesleyan.edu">aruiz@wesleyan.edu</a>	x2520	<a href="http://www.Wesleyan.edu/inclusion">www.Wesleyan.edu/inclusion</a>
Ombudsperson	Israela Adah Brill-Cass, Esq.	<a href="mailto:iabrillcass@fixerrr.com">iabrillcass@fixerrr.com</a>		fixerrr.com